

## BUSINESS LANGUAGE TRAININGS – KARINA JABŁOŃSKA

schedule	Monday	Tuesday	Wednesday	Thursday	Friday
9.30-11.00	Self – Presentation Job responsibilities Trends and changes on the market Upward and downward trends	Changes in companies Trends on the market Revision of trends Prepositions of changes Past Simple and Continuous	Financial news Market Price – idioms Rise and Fall vocabulary	Future Plans and Actions Vocabulary development	Conditionals Hypothetical situations
11.00-11.45	SKILLS FOCUS	SKILLS FOCUS	SKILLS FOCUS	SKILLS FOCUS	SKILLS FOCUS
11.45-12.00	coffee break	coffee break	coffee break	coffee break	coffee break
12.00-13.30	Vocabulary development Graph description Present Simple and Continuous	Introducing Present Perfect tense in the context Present Perfect since / for	Small talk – discussing recent situation with a client  Managing a meeting  Expressing opinions, agreeing and disagreeing	Phrasal verbs Future Simple and Continuous	Vocabulary development – economic indicators: pay, taxation, inflation